

Sundance HOA Board Meeting

21 Jan 21

- Introductions/Members Present
 - William Woltmann
 - Brent Bloyed
 - Tina Brewer
 - Chris Ford
 - Pamela Moody
 - Brandon Derrick
 - Stacie Cook
 - Steve/Deborah Harwell
 - Adonica Whelton

- Vote/Volunteers for Officer Positions
 - President – William Woltmann
 - Assistant President – Not approved
 - Vice President – Brandon Derrick
 - Assistant Vice President – Brent Bloyed
 - Treasurer – Tina Brewer
 - Assistant Treasurer – Pamela Brewer
 - Secretary – Stacie Cook
 - Assistant Secretary – Adonica Whelton

Remaining voting board members not holding officer positions will assist in areas as required.

- Vendor Review/Bills
 - Web Site – Approved to keep service contract – 9 yea 0 nay
 - Content access and revision needs to be examined next regular meeting – Payment, Admin section, Request/Complaint submission
 - Management Contract – Taxes and Finances – Terminate service – 9 yea 0 nay
 - CPA or Alternate management company – Chris Ford to examine options for replacement
 - Utility Bills Review – Steve Harwell to contact MWC and OGE for street lamps service
 - Outstanding service requests – William Woltmann to contact Angela concerning matters unresolved

- Annual Budget Review – Tina Brewer to balance book and comprehensive review of ledger
 - P.O. Box/Mail Service Setup – Pamela Moody to research and setup service
 - Landscaping – Terminate service – 9 yea 0 nay
 - Brent Bloyd to seek bids for services replacement
- Banking Setup
- Branch Selection – ~~TFCU/Navy Federal/~~_____
 - First National selected as HOA bank – Tina Brewer to establish account, Checks and Debit
 - PayPal Setup – Brandon Derrick to seek competitive payment application (Venmo, Square, Paypal)
- Immediate Addressable Community Concerns
- Newest Park Sprinklers (Phase 4 area)– Contact Ideal to request service (Ron or Rob Green)
 - Drainage/Landscaping Concerns for Common Areas – Park review tabled until next regular meeting
 - Street Lighting Repair – Site survey shows 4 street lights inoperable and 1 in disrepair. Contact Ideal/OGE
- Administrative Requirements
- Calendar of Events –
 - Annual Public Meeting – Establish community poll for best date/day
 - Monthly Board Meetings – Target date of 22nd Feb set
 - Board Announcement Letter / Community Assistance Request “Buy In” and community involvement – Stacie Cook to draft introduction letter to community
 - Charter - Covenant - Bi-Law Review – no changes until 90 day cool down period for rules amendments
 - Comprehensive review by all board members
 - Adonica Whelton to seek “soft” editable/searchable version

- Comments/Concerns
 - Immediate action on banking, bills management, electric service (Street Lights), P.O. Box, landscaping termination
 - Follow up on all previous business next regular meeting