

Sundance Homeowners Association

Board of Directors

February 22, 2021

Meeting Minutes

1. CALL TO ORDER 6:20 pm - Sante Fe Steakhouse

2. ROLL CALL

X	William Woltmann, President	A	Stacie Cook, Secretary
X	Brandon Derrick, Vice President	X	Adonica Whelton, Assistant Secretary
X	Brent Bloyed, Vice President	A	Chris Ford, Member-at-Large
X	Tina Brewer, Treasurer	X	Steve Harwell, Member-at-Large
X	Pam Moody, Assistant Treasurer		

3. QUORUM

4. APPROVAL OF PRIOR MEETING MINUTES

Motion by William Woltmann, seconded by Adonica Whelton, to approve the minutes of the Sundance Homeowners Association of January 21,2021 Motion carried at 6:30pm.

5. TREASURERS REPORT- Tina and Pam to work on books and add all homes into spreadsheet. Chris- will check mail box each Friday. HOA dues second reminder notice to go out once information is verified with Angela.

6. MANAGERS REPORT

- a. Reports on previous meeting’s assignments
 - i. Bank Account – completed
 - ii. PO Box – completed-Tina and Chris hold keys
 - iii. Website – access – completed, on line payment change over in March, Stacie to verify after initial email dump new HOA email is receiving emails. Brandon to verify with Pay pal if we can set up as non-profit. Cost compare between Venmo and pay pal.
 - iv. Newsletter – draft approved holding for Presidents insert. Addition of classified neighborhood fb for non fb page members. Add poll to newsletter on best delivery method of future newsletters. Utilities- OGE complete, City of MWC Tina to call asking for residential application.
 - v. Other- lawn contract canceled by Brent no further payment due. Lien release moved to secretary. Binder exchanged –Verify rates with current CPA for books and /or taxes.

7. UNFINISHED BUSINESS

- a. Sprinklers- Brent working on irrigation company along with lawn service options, either bundle service or separate vendors.
- b. Drainage/Landscaping- Blue playground has drainage problems and is need of a new surface.

- c. Street Lighting Repair- Bill to contact OG&E regarding repairs and adding brighter light to entrance. Bill to contact ideal for large sign removal at entrance.

8. NEW BUSINESS

- a. Design Review Board (DRB)-HOA board will act as DRB until community members can be assigned
 - i. Greenhouse request- on hold for additional research in bylaws.
- b. Requests for Changes to Exhibits C or F- observe 90 day cool down period.
- c. Establishing Committees, discuss using committees

9. NEXT MEETING DATE

The next monthly Board meeting is scheduled for **April 1, 2021 6:00pm**

10. Adjourn - 8:09 pm

//Minutes approved, 1 Apr 2021//